



Coaching • Training • Speaking
"Be Here. Be Heard. Be You."

KEYNOTE Pre-Event Discovery Questionnaire

I'm excited to be presenting at your upcoming event!

Since I like to customize the program to make it as relevant and as useful as possible for my audience, I'd really appreciate if you'd take a few moments to reply to the following questions:

What would you say are the top 3 challenges or concerns facing the people in your organization (particularly those you feel will be in attending the presentation)?

1.

2.

3.

What is the overall theme or purpose of the event?

Please describe the nature and makeup of the audience you expect to attend my presentation (i.e. Primarily male/female? Mid or Upper Level Management? Office and support staff?etc.)

What do you think audience members are hoping to come away with as a result of experiencing my presentation? What outcomes are you hoping I will deliver?

Is there anything else about your organization and its culture that you think I might find useful as I prepare my presentation?

Please list three key people within your organization who you would suggest I contact for additional insights:

Name: _____ Position: _____ Contact Info: _____

Name: _____ Position: _____ Contact Info: _____

Name: _____ Position: _____ Contact Info: _____

Your name: _____

Name of Your Organization: _____

Date of Event: _____

Title of Event: _____

Please email this completed questionnaire to eleni@theelenigroup.com

I'm looking forward to sharing TOUCH THE SKY with your people, and inspiring them to connect with their purpose and realize their potential!

Many thanks,

Eleni